

**Minutes**  
**UMES Council Meeting 07R - 1**  
**2007 May 25**  
**1:00 p.m.**  
**Location: UMES Office**

I. Call to Order – 1: 05 p.m.

II. Approval of Agenda

**Motion to approve agenda**

Moved by: VSA

Seconded: Sports

*Motion Passed*

III. Approval of Minutes from 2007 March 21 meeting

N/A

IV. Tabled / Old Business

N/A

V. New Business

**1.1 Redefined Direction of UMES**

- To represent, provide services, and instill a sense of spirit into the student body.
- The UMES is supposed to be a starting point for any problem that a student could run into.
- Help develop soft skills, and really reach out to students.
- Get more out of the student body by uniting the. If you get them working together there is a much larger response. “You must create another from which we can define an us”.

**1.2 Importance of Meetings**

- Attendance is absolutely crucial.
- An attempt will be made to keep meetings to an hour or less.
- There will be a rotating chair at the meetings.

**1.3 Culture of Feedback**

- UMES members need to rely on our own judgment of our work, and actively seek feedback. We will use a culture of feedback.
- There has been a problem in recent years of problems not be brought to the right person’s attention.
- Some examples of bad feedback include; aggressive, attacking a person, vague, or no follow up.
- Be open and honest, be specific about the problem, offer suggestions.
- The four step model for giving feedback;
  - i) This is what you did wrong
  - ii) This is how you made me feel
  - iii) I know how to fix this

iv) This can be avoided in the future by.

#### VI. Presentations to Council

- *PR* : planning the 3 events; ASE career fair, APEGM Dinner, Wine and Cheese. As far as a sponsorship package is concerned, they may look into a combined sponsorship package with the Engenda.
- *Promos* : plan to reuse posters. Need 1 week notification before advertising an old event, and two weeks before a new event. Will give a list of good places to place ads. A greater effort will be made to update the website. Novelty advertisements will try to be made, i.e. ERTW.
- *EC* : looking for an easier way for each member to update their part of the site. Perhaps looking at using software that IEEE uses. Need the receipt printer set up for the day before the lockers go on sale.
- *Merch* : a few changes include; a feature flavor, more filling foods, perhaps seasonal foods, lollipops. A good idea is using the window more as a directory, having a suggestion box, the lost and found should be better advertised. A separate ledger will be kept for separate events. A red scarf is a good idea for concrete toboggan. A Brown jacket with a yellow gear with the year of graduation may be sold soon. Dinner/social tickets need to be handled by Merch members.
- *Outreach* : a rogue sect on the council with a secret agenda. Try hard to get enough volunteers for events. Two things they want to do are; to smooth out directorship transfers, and better define what is policy and what is law.
- *Pubs* : is looking for more people. Want a textbook selling issue. Have no standards for entries, they will edit. First issue for frosh, will look at archives and work from there. All input welcome.
- *Socials* - upping the bar for the socials, get back to the good old days. Same basic events, and to make their beer bashes more of a success use a theme. Input is extremely welcome.
- *Spirit* : are going to use a busking band. At the career fair, they will go around and raise spirits. Competitive socials are a good idea, with cheap ideas. We need to possibly force our way into the ditch ball competition. Have an engineering band report in the red lion. May try to start an engineering band. Try a blindfold pub crawl, or a 3-legged keg roll across the quad.
- *Sports* : golf the 3<sup>rd</sup> week in September, with hopefully help from PR. Dodge ball around Halloween, perhaps with a beer bash before it. Spongee during spirit week. May have to time for a curling tournament.
- *Eng-O*: working off the positive feedback from last year, good design. Using the triple B's, kind of a tradition, works well. Perhaps someone should talk to the tech-socs about doing something good for after the bowling. Input for a t-shirt is needed. Aramark needs to be contacted about accessing a new fund for Eng – O

- *Eng-Week*: trying to keep the same as last year. Perhaps a bachelor / bachelorette sell off. Suggest don't do inter faculty competitions until the event is stronger and been around longer. Earlier could be better for turnout.
- *Pi- Throw* : try to schedule pi throw before reading week. A big effort will be made again to get the word out. Dealing with connections in a major grocery chain will help us this year. Perhaps a funnier event that people want to see. Good quality whipped cream was a plus.
- *VSA* : she is the person who looks after the academic side of things. Implementing a box policy. Garbage cans in offices.
- *VSE* : organizes conferences and events. Deals with APEGM, very important, working on collecting student fees for APEGM membership. It has been brought up that a first year student could be sent to a conference with the new format of the conferences. Promotes conference so more people sign up.
- *Treasurer* : Each directorship will be responsibility of the directorships. Amendments to budgets will be kept to a minimum, approved by council before. Budget must be approved by a finance committee, yet to be appointed. Budget meeting is July 18, 2007. A copy of the old budgets will be sent out to everyone. Keep a working budget for the directorships. No receipt = no refund. As far a cheque writing, must fill out a cheque request envelope, must be legible, dates should be added, any extra information would be appreciated.

VII. Adjournment for Potluck – 5:30

**Motion to adjourn**

Moved by: Senator

Seconded by: VSA

*Motion passed*